

MEGHALAYA PUBLIC SERVICE COMMISSION

L.D.A. under Head of Departments Examination, 2012

Instructions for Candidates

1. Candidates should report to the Examination Hall in time and observe silence in the Examination Hall. Any conversation or disturbance in the Examination Hall shall be deemed as misbehaviour. If a candidate is found using unfair means his/her candidature shall be cancelled.
2. Candidates must bring his/her Admission Card to the Examination Hall. He/She must read the instructions printed on the Admission Card.
3. Candidates should not bring any article into the Examination Hall. He/She should leave books/notes, used test Booklets or any other materials with the Invigilator in the room.
4. Candidates are advised to bring with them a good quality of **HB pencil** and eraser for making responses on the Answer Sheet. **INK SHOULD NOT BE USED.**
5. A seat indicating Roll Nos. will be allotted to each candidate and they must occupy their allotted seat only and candidates coming after ½ hour will not be permitted to sit in the Examination.
6. Possession/Use of **CALCULATORS/MOBILE PHONES & OTHER ELECTRONIC/COMMUNICATION DEVICES** is banned in the examination premises. Candidates are advised in their own interest not to bring any of the banned items including to the Examination Centre as arrangement for their safekeeping cannot be assured.
7. Candidates should carefully read and follow instructions on the cover of the Test Booklet which will be provided to him in the Examination Hall.
8. Candidates should write clearly in ball point pen his/her centre, subject & Roll No at the appropriate space provided for the purpose on the Answer Sheet and is required to encode in **HB pencil** series of the Test Booklet, Subject Code and Roll Nos. The candidate must not write on the Answer Sheet his/her name or anything else except the specific items which are asked for. If he/she does so, he/she will be penalised.
9. No candidate without permission of the Invigilator concerned will leave the Examination Room until an hour has elapsed from the commencement of the paper and should not leave the Examination Room without handing over the Answer Sheet to the Invigilator on duty.
10. The Invigilator on duty will announce 5 (five) minutes before the closing time and when the final bell rings or announcement made by the Invigilator, all the writing should be stopped.