

MEGHALAYA PUBLIC SERVICE COMMISSION
SHILLONG

No. MPSC/ADVT-38/1/2012-2013/13,

Dated Shillong, the 1st July, 2013

Applications (Off-line/On-line) in the Commission's prescribed form AF-I are invited from genuine citizens of India who are desirous to apply as per the terms and conditions of this Advertisement for recruitment to the various categories of posts specified in the table below.

Application will be received up to **5:00 P.M.** on **16th August, 2013** and no application will be entertained after the closing date. For on-line applications through MPSC Website closing date is **23:59 Hrs** on **16th August, 2013** after which the link will be disabled.

PARA 1: LISTS OF POSTS

Sl. No.	Name of Posts, Pay Scale and Required Qualification	No. of Vacancies	Age & Relaxation as on 1.1.2013
1.	Assistant Lecturer in Environmental Education in Pine Mount School, Shillong Rs. 15700-390-18430-EB-510-23020-690-30610/- pm for post graduate Atleast 2 nd Class Master Degree holders in Environmental Education/Environmental Science and Ecology preferably with B.Ed.	1	Candidates should not be less than 18 years and not more than 27 years of age. Upper age limit is relaxable by 5 years in respect if candidates belonging to SC/ST. There is no age limit for candidates who are already in Govt. services provided that they entered service within the prescribed age limit. For candidate serving in Aided Schools and ICSE Schools age should not exceed 35 years.
2.	Assistant Teacher (Arts) in Jowai Public School, Jowai Rs. 15700-390-18430-EB-510-23020-690-30610/- pm for post graduate Rs. 14700-370-17290-EB-480-21610-650-28760/- pm for graduate Graduates with Honours in any Arts subject and having B.Ed. Preference will be given to Post Graduate candidates with B.Ed.	1	
3.	Assistant Teacher (Geography) in Tura Public School, Tura Rs. 15700-390-18430-EB-510-23020-690-30610/- pm for post graduate Rs. 14700-370-17290-EB-480-21610-650-28760/- pm for graduate Graduates with Honours in Geography and having B.Ed. Preference will be given to Post Graduate candidates in the subject with B.Ed.	1	
4.	Assistant Teacher (Maths) in Tura Public School, Tura Rs. 15700-390-18430-EB-510-23020-690-30610/- pm for post graduate Rs. 14700-370-17290-EB-480-21610-650-28760/- pm for graduate Graduates with Honours in Mathematics and having B.Ed. Preference will be given to Post Graduate candidates in the subject with B.Ed.	1	
5.	Assistant Teacher (Biology) in Tura Public School, Tura Rs. 15700-390-18430-EB-510-23020-690-30610/- pm for post graduate Rs. 14700-370-17290-EB-480-21610-650-28760/- pm for graduate Graduates with Honours in Biology and having B.Ed. Preference will be given to Post Graduate candidates in the subject with B.Ed.	1	

6.	<p>Assistant Teacher (Bengali) in Tura Public School, Tura</p> <p>Rs. 15700-390-18430-EB-510-23020-690-30610/- pm for post graduate</p> <p>Rs. 14700-370-17290-EB-480-21610-650-28760/- pm for graduate</p> <p>Graduates in any stream with Bengali as one of the subjects at the Degree Level and having B.Ed. Preference will be given to Post Graduate candidates with B.Ed.</p>	1	<p>Candidates should not be less than 18 years and not more than 27 years of age. Upper age limit is relaxable by 5 years in respect if candidates belonging to SC/ST. There is no age limit for candidates who are already in Govt. services provided that they entered service within the prescribed age limit. For candidate serving in Aided Schools and ICSE Schools age should not exceed 35 years.</p>
7.	<p>Computer Teacher in Shillong/Jowai and Tura Public Schools</p> <p>Rs. 15700-390-18430-EB-510-23020-690-30610/- pm for post graduate</p> <p>Rs. 14700-370-17290-EB-480-21610-650-28760/- pm for graduate</p> <p>At least 2nd Class Degree holders in Computer Science & Engineering (B.E/B.Tech)/Master Degree holders in Computer Application (MCA) preferably with B.Ed. Preference will be given to Post Graduate Degree holders with B.Ed.</p>	3	
8.	<p>Training Officer under Labour Department.</p> <p>Rs. 17,000-470-20290-EB-560-25330-760-33690/-pm</p> <p>(a) Bachelor of Engineering (Degree Holder) in Mechanical or Electrical or Computer Engineering from any University/Institution recognised by Government of Meghalaya.</p> <p>(b) Not less than 2 (two) years experience of teaching in Technical Institution or in Organizing Skill Development Programmes.</p> <p>(c) The Candidate should be able to read and write either Khasi or Garo Language.</p>	1	<p>18 to 27 years. Upper age limit is relaxable by 5 years for SC/ST Candidate. No upper age limit for Candidates already in Meghalaya Government Service provided they entered Service within the prescribed age limit.</p>
9.	<p>Inspector of Legal Metrology under the Directorate of Legal Metrology</p> <p>Rs. 14100-370-17290-EB-480-21610-650-28760/- pm</p> <p>(a). B.Sc in Physics or B.E.</p> <p>(b). Able to speak, read and write at least one of the regional languages of the State.</p> <p>The person appointed to the post of Inspector of Legal Metrology shall have to successfully complete the Basic Training Course at the Indian Institute of Legal Metrology, Ranchi.</p>	5	
10.	<p>Sub-Inspector of Supply in the Directorate of Food & Civil Supplies & Consumer Affairs. (Mairang/Amlarem/Nongstoin & Williamnagar)</p> <p>Rs.11300-280-13260-EB-360-16500-500-22000/-pm</p> <p>Graduate in any stream.</p>	4	

<p>11.</p>	<p>Assistant System Engineer in the Office of the Deputy Commissioner (EL), Tura, West Garo Hills District.</p> <p>Rs. 14100-350-16550-EB-460-20690-620-27510/- pm</p> <p>B.Sc. Computer Science (Hons)/BCA (3-years) with Class – XII (Science)/CSE Diploma (3 years) with Class-XII (Science) passed from a recognised institution.</p> <p>(Preference will be given to Candidates who has good knowledge in the following subjects:- (i) Oracle 9i and above, (ii) Visual Basic, (iii) Operating Systems, (iv) Networking, (v) Web Technology, (vi) Developer, (vii) Crystal Report and (viii) Hardware Maintenance)</p>	<p>1</p>	<p>18 to 27 years. Upper age limit is relaxable by 5 years for SC/ST Candidate. No upper age limit for Candidates already in Meghalaya Government Service provided they entered Service within the prescribed age limit.</p>
<p>12.</p>	<p>Computer Clerk in the Office of Director Meghalaya State Lottery under the Excise Registration Taxation & Stamps Department.</p> <p>Rs. 8300-210-9770-EB-270-12200-370-16270/- pm</p> <p>H.S.S.L.C/P.U.C. or equivalent from any recognised institution with 1 (one) and ½ (half) year Diploma in Computer with typing speed of 30 (thirty) words per minute. (Certificate of Typing Speed to be attached)</p>	<p>1</p>	
<p>13.</p>	<p>Draftsman under the Divisional Forest Officer, Wildlife Division, East & West Garo Hills, Tura.</p> <p>Rs.11300-280-13260-EB-360-16500-500-22000/-pm</p> <p>HSLC/HSSLC with a Diploma in Civil Draftsman/Civil Engineering (3 years Course from a recognised Polytechnic College/Engineering Institute)</p> <p>Desirable: At least one year work experience as a Draftsman in any public/private concern. Proficiency in Computer Applications would also be desirable.</p> <p>Other Condition: The post is transferable throughout the State and involves frequent touring and at times prolonged camping to all forest areas under control of the Government which may include remote and inhospitable areas. The candidate should therefore be medically fit and would have to pass a medical fitness test to be conducted by the Medical Board which includes a walking test.</p>	<p>1</p>	<p>18 to 27 years. Upper age limit is relaxable by 5 years for SC/ST Candidates.</p>
<p>14.</p>	<p>Lower Division Assistant in Meghalaya Public Service Commission</p> <p>Rs. 11300-280-13260-EB-360-16500-500-22000/- pm</p> <p>Graduate in any stream from a recognised Institute with knowledge of computer.</p>	<p>5</p>	

15.	<p>Junior Divisional Accountant in the Office of the Director of Accounts & Treasuries, Meghalaya, Shillong</p> <p>Rs.14100-350-16550-EB-460-20690-620-27510/- pm</p> <p>The minimum educational qualification should be Degree in Arts, Science or Commerce from any University recognised by the Government of Meghalaya.</p>	24	18 to 27 years of age. The upper age limit is however relaxed by 5 years in case candidates belonging to ST/SC and by 8 years for those already in the State Govt. service.
16.	<p>Assistant Conservator of Forest under Forests & Environment Department</p> <p>Rs. 17,000-470-20290-EB-560-25330-760-33690/- pm</p> <p>Candidates must possess Bachelor's Degree (or equivalent) in Science or Engineering of any recognised University with at least one of the following subjects:</p> <p>(i) Agriculture (ii) Botany (iii) Chemistry (iv) Computer Applications/Computer Science (v) Engineering (Agriculture / Chemical /Civil / Computer / Electrical / Electronics / Mechanical) (vi) Environmental Sciences (vii) Forestry (viii) Geology (ix) Horticulture (x) Mathematics (xi) Physics (xii) Statistics (xiii) Veterinary Science (xiv) Zoology</p> <p>Other criteria/requirements on Physical Standards, Physical Test, Method of Selection, Syllabus, Terms and Conditions etc. are available and can be downloaded from the Commission's website viz www.mpsc.nic.in</p>	2	<p>a. 20 to 27 years. Candidates belonging to ST/SC will get a further relaxation of the upper age limit by 5 years. In the case of Ex-servicemen, the maximum age limit prescribed is upto 37 years irrespective of Castes.</p> <p>b. The Departmental candidates having requisite qualifications may also apply and in the event of their selection, the period of training will be treated as per existing rules and regulations.</p>
17.	<p>Assistant Employment Officers in the Directorate of Employment & Craftsmen Training under Labour Department</p> <p>Rs. 14700-370-17290-EB-480-21610-650-28760/- pm</p> <p>Graduate in any stream from a recognised University with Statistics / Mathematics / Sociology / Economics / Psychology as one of the subjects.</p>	4	21 – 27 years. Upper age limit relaxable by 5 years for SC/ST. No age limit for those who are already in Government Service provided they entered service within the prescribed age limit.
18.	<p>Soil & Water Conservation Ranger under Soil & Water Conservation Department.</p> <p>Rs. 14100-350-16550-EB-460-20690-620-27510/- pm</p> <p>(i) Must have passed B.Sc with any two or more of the following subjects viz. Physics, Chemistry, Geology, Geography, Botany, Environmental Science OR (ii) Must have successfully completed the 3 years Diploma Course in Civil/Agriculture Engineering from any recognized Institute in India.</p> <p>(iii) Must undergo the Physical Test and Medical Test prescribed by the Appointing Authority.</p> <p>(iv) A candidate securing the first position with Honours marks in the Field Assistant Training Course from the Conservation Training Institute, Byrnihat, and who is a Graduate in Science shall be appointed directly to the post of Soil & Water Conservation Ranger provided he meets the required physical fitness and suitability, without undergoing for Written Test and Interview by the Commission, but subjective to the approval of the Commission.</p>	6	18 to 27 years. Upper age limit of 5 years relaxation be made to candidates belonging to ST/SC. No age limit for the candidates who are already in Government Service.

19.	Assistant District Project Officers (ADPOs) in the Revenue & Disaster Management Branch of the Offices of the Deputy Commissioners in the State. Rs. 17,000-470-20290-EB-560-25330-760-33690/- pm Graduate in any stream with a Diploma in Disaster Management or having experience in Emergency Management/Disaster Management for at least 3 (three) years. Knowledge of Computer, Khasi, Jaintia & Garo language is desirable.	7	18 to 27 years. 5 (five) years relaxable for ST/SC candidates. For those who are already in Government Service, there is no age bar.
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- * **For persons with Physical Disabilities (PWDs) age is relaxable by 10 years (15 years for ST/SC) applicable to posts where reservation is admissible to PWD's as per Govt. Notification No. PER (AR).150/88/Pt/282, dt. 25th January, 2012.**

The date of birth to be accepted by the Commission is as entered in the Matriculation/Secondary School Leaving Certificate/or a Certificate recognized by an Indian University as equivalent to Matriculation or an extract from the official Registers duly Certified by the proper authority of the Board of School Education. Proof other than these, will not be accepted by the Commission.

PARA 2: APPLICATION FORM

Application Forms (AF-I) alongwith MPSC Challan (for payment of Fee) are available free of cost at the following locations:

- I. Office Counter of MPSC, Office, Headquarter, Shillong.
- II. MPSC Cell at Tura, Nongstoin, Jowai, Baghmara, Williamnagar & Nongpoh.
- III. Form & MPSC Challan can be also downloaded from the MPSC website viz www.mpsc.nic.in

PARA 3: FEE (Inclusive of Examination Fee) Non-Refundable

Fee @ prescribed in the Table below is required to be paid on submission of the Application Form. This amount may be paid through MPSC Challan. The original copy of the Fee Challan (MPSC copy) should be attached with the Application Form.

Post Description	Amount of Fee	Remarks
For posts at Sl. No. 8, 16 & 19	460/-	Half the rate for SC/ST who are permanent resident of the State of Meghalaya
For posts at Sl. No. 1, 2, 3, 4, 5, 6, 7, 9, 11, 15,17 & 18	350/-	
For posts at Sl. No. 10, 12, 13 & 14	320/-	

PARA 4: SUBMISSION OF APPLICATION

As already indicated candidates can submit their application through the following modes:-

1. **Off-line Mode:**

- a) In this option candidates should present their applications completed in all respect at:
 - i. Office Counter of MPSC, Office, Headquarter, Shillong.
 - ii. MPSC Cell at Tura, Nongstoin, Jowai, Baghmara, Williamnagar & Nongpoh

On any working day between 10:30 A.M. to 5: 00 P.M. till the last date

- b) Applications can also be sent *by registered post* so as to reach the Commission's office at Shillong not later than the last date prescribed for off-line mode. The Commission will not be responsible for postal lost or transit delay.

2. **On-line Mode:**

Applicants may also apply online through the MPSC website viz www.mpsc.nic.in. Kindly read the instruction on the web page carefully before applying on-line. Last date for on-line applications is **23:59 Hrs on 16th August, 2013**

CANDIDATES WHO WISH TO FILE APPLICATIONS ON LINE MAY FILE THROUGH CYBER CAFES AND COMMUNITY SERVICE CENTRES (CSC). IN DISTRICTS WHERE SUCH FACILITIES ARE NOT AVAILABLE CANDIDATES MAY VISIT THE NEAREST NIC CENTRES WHERE THEY WILL BE ASSISTED BY THE NIC IN FILLING APPLICATIONS ON LINE.

Candidates who have already registered with the Commission's Website may log in and apply directly against the advertised vacancy/post of their choice.

PARA 5: INSTRUCTIONS

- I. All application must be complete in all respects and accompanied with proof of payment of fee and enclosed with **One Ordinary Blank Envelope of 4 cms x 9 cms affixed with Rs. 5/- postage stamp.**
- II. Candidates are required to clearly indicate both the Division and percentage of marks in the column captioned **“Division/Percentage”** at Sl. No. 20 of AF-I Form.
- III. The following documents are to be attached/ uploaded along with the application form:
 - (a) Recent self attested passport size photograph. (b) MPSC copy of Fee Challan.
- IV. Incomplete application will be summarily rejected and no further correspondence will be entertained.
- V. Government Employees may submit their application directly to the Office of the Secretary, Meghalaya Public Service Commission, Shillong in Form AF-I with separate request to their heads/appointing authorities for **“PERMISSION / NO OBJECTION”** when called for Examination /Interview.
- VI. Candidate must appear for Written Test/Interview at his/her own expenses.

PARA 6: RESERVATION OF VACANCIES

As per Government policy. Further, where the vacancies are 9 (nine) or less than 9 (nine) all posts are reserved in favour of specified communities.

PARA 7: COMMISSION’S DECISION ON ELIGIBILITY OF CANDIDATES

Only preliminary scrutiny of the applications and other aspects will be undertaken before the Written Examination/Personal Interview and therefore, the acceptance of candidature will only be provisional. Candidates are advised to go through the requirements of educational qualification, age, physical standards etc. and satisfy themselves that they are eligible for the posts, before applying. **After such scrutiny a “Proposed Rejection List” shall be published and hosted in the Commission’s website as well as in the Notice Board of the M.P.S.C Office/Cells. A candidate is allowed 15 days time to file representation against such proposed Rejection.** Copies of supporting documents will be sought only from those candidates who qualify for the Personal Interview. When detailed scrutiny is finally undertaken, if any claim made in the application is not found substantiated the candidature will be cancelled and the Commission’s decision in this regard shall be final.

PARA 8: DEBARMENT

- (a) Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility is correct in all respects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable TO BE DEBARRED FROM APPEARING FOR ANY OF THE EXAMINATIONS CONDUCTED BY THE COMMISSION, and summarily rejection of their candidature for this recruitment.
- (b) The Commission is vested with the constitutional duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentially in this process and any attempt by anyone causing or likely to cause breach of this constitutional duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Commission will be sufficient cause for rendering such questionable means as ground for debarment.
- (c) If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be liable to be debarred permanently from any exam or selection held by the Service Commissions in the country.



Secretary,
Meghalaya Public Service Commission,
Shillong

Copy forwarded for information and wide circulation in their respective jurisdiction to:

1. Hon'ble Chairman/Hon'ble Members of the Commission.
2. The Director of Printing and Stationery Meghalaya for favour of immediate publication in the Meghalaya Gazette with a request to furnish this Office with five printed copies of the Advertisement for records.
3. The Officer on Special Duty, Meghalaya Public Service Commission Cell, Tura, Jowai, Nongstoin, Baghmara, Williamnagar & Nongpoh along with 20 copies of the Advertisement for circulation in their respective Districts. It may be ensured that Sl. No. 20 of the AF-1 Forms are properly filled in by the candidates before the forms are received at the Cells.
4. The Director of Information and Public Relations, Meghalaya, Shillong for favour of causing immediate publication of the Advertisement in **one issue of Khasi/Garo and English News paper having wide circulation in Meghalaya**. The Managers of the papers concerned may kindly be advised to furnish this Office with certified copies of the cutting of the published Advertisement immediate after publication; 5 (five) spare copies of the Advertisement are enclosed.
5. The Director of Employment and Craftsmen Training and Apprenticeship Adviser, Shillong.
6. The Assistant Director of Employment, Divisional Employment Exchange, Shillong.
7. The Employment Officer, District Employment Exchange, Jowai, Tura, Williamnagar, Nongpoh.
8. The Employment Officer, Coaching-cum- Guidance Centre for ST/SC, Shillong
9. The Assistant Employment Officer, District Employment Exchange, Nongstoin / Baghmara
10. The Assistant Employment Officer, Sub-Divisional Employment Exchange, Sohra / Mairang / Resubelpara / Ampati / Khliehriat.
11. The District Employment Officer, Shillong.
12. The Assistant Employment Officer:
Shillong / Jowai / Nongstoin / Williamnagar / Sohra / Nongpoh / Ampati / Mairang.
13. The Deputy Commissioner, East Khasi Hills District / West Khasi Hills District / South West Khasi Hills District / Ri-Bhoi District/East Garo Hills District/West Garo Hills District / South Garo Hills District / North Garo Hills District / South West Garo Hills District / East Jaintia Hills District / West Jaintia Hills District.
14. S.D.O.Mairang / Ampati / Khliehriat / Amlarem / Mawkyrwat / Resu-Belpara / Sohra / Dadengiri Civil Sub-Division.
15. The Chief Executive Member, Khasi Hills District Council/Jaintia Hills District Council/ Garo Hills District Council.
16. The News Editor All India Radio, Shillong/Tura/Jowai.
17. Junior Employment Officer, Sub Divisional Employment Exchange, Resubelpara, East Garo Hills.
18. All Block Development Officers.
19. Confidential Branch.
20. Station Director, Doordarshan Kendra, Shillong/Tura/Jowai.
21. The Treasury Officer, Shillong/Tura, Jowai, Ampati and Williamnagar Sub Treasury Resubelpara Sub Treasury/Baghmara Sub-Treasury.
22. S.I.O. NIC, NIC Building with a request to get the Advertisement hosted in MPSC website.
23. The Assistant Director Employment, Divisional Employment Exchange, Shillong.
24. The A.G.M. SBI, Laitumkhrah Branch.
25. Concerned Dealing Assistant.
26. Departments concerned.



Secretary,
Meghalaya Public Service Commission,
Shillong