

**MEGHALAYA PUBLIC SERVICE COMMISSION**  
**SHILLONG**

*No. MPSC/ADVT-38/1/2012-2013/75,*

*Dated Shillong, the 14<sup>th</sup> January, 2013*

Applications (Off-line/On-line) in the Commission's prescribed form AF-I are invited from genuine citizens of India who are desirous to apply as per the terms and conditions of this Advertisement for recruitment to the various categories of posts specified in the table below.

Application will be received up to **5:00 P.M.** on **28<sup>th</sup> February, 2013** and no application will be entertained after the closing date. For on-line applications through MPSC Website closing date is **23:59 Hrs** on **28<sup>th</sup> February, 2013** after which the link will be disabled.

**PARA 1:      LISTS OF POSTS**

Sl. No.	Name of Posts , Pay Scale and Required Qualification	No. of Vacancies	Age & Relaxation as on 01.01.2013
1.	<p>Medical &amp; Health Officer under Health &amp; Family Welfare Department</p> <p>Rs. 17000-470-20290-EB-560-25330-760-33690/-pm</p> <p>The candidate must be an MBBS Holder from any recognised Medical Institution in India and duly registered with MCI</p> <p>Eligibility: Preference for selection may be given to the candidates who are "Bonded candidates" i.e, candidates who have been sponsored by the State of Meghalaya for Medical Course and who have executed a Bond to serve in Rural Areas for a minimum period of 5 (five) years.</p>	<b>60</b>	<p>23 to 29 years relaxable by 5 years in respect of Scheduled Tribe/Scheduled Caste.</p> <p>"No age limit for candidates already in Meghalaya Govt. Service provided they entered services within the prescribed age limit".</p>
2.	<p>Assistant Engineer (Civil) Grade II under the Directorate of Fisheries Department</p> <p>Rs. 17000-470-20290-EB-560-25330-760-33690/-pm</p> <p>Bachelor of Engineering (Civil) Degree Holder from any Institution/University recognised by Government of Meghalaya.</p> <p>The candidate should be able to read and write either Khasi/Garo language.</p>	<b>1</b>	<p>18 years to 27 years. Upper age limit is relaxable by 5 years for SC/ST. The age limit for candidate who are already in Govt. Services may be relaxed upto 45 years of age.</p>
3.	<p>Assistant Teacher for Environmental Education in Tura Public School, Tura under Education Department</p> <p>Rs.15700-390-18430-EB-510-23020-690-30610/-pm for post graduate and Rs. 14700-370-17290-EB-480-21610-650-28760/-pm for graduate</p> <p>Graduate with Honours in Environmental Education/ Environmental Science/Botany/Forestry from any recognised University in India and having B.Ed</p> <p style="text-align: center;">OR</p> <p>Post Graduate Degree Holder in Environmental Education/Ecology and Environmental Science and having B.Ed with teaching experience in ICSE Schools.</p>	<b>1</b>	<p>Candidates should not be less than 18 years and not more than 27 years. Upper age limit is relaxable by 5 years in respect of candidates belonging to SC/ST. There is no age limit for candidates who are already in Govt. Service provided that they entered service within the prescribed age limit. For candidates serving in Aided Schools or ICSE schools age should not exceed 35 years</p>

4.	<p>Fishery Officer under Fisheries Department</p> <p>Rs. 14700-370-17290-EB-480-21610-650-28760/- pm</p> <p>B.Sc/B.F.Sc for B.Sc candidates with Pisciculture should be one of the subject</p> <p><u>Other Qualification:</u> - Candidate should know at least one of the languages viz: Khasi/Garo/Jaintia. Candidate recommended by the M.P.S.C will have to undergo a one year Training course at C.I.F.E. Before undergoing a training course the candidate shall have to execute a bond binding themselves with the Fishery Department, Government of Meghalaya to serve the Department for at least 5 (five) years after successful completion of Training Course. Otherwise, they will have to refund all expenses incurred by the Department during the training.</p>	2	Maximum 27 years. Upper age limit is relaxable by 5 years for ST/SC candidates.
5.	<p>Subordinate Engineer (Civil) Grade-I under Directorate of Commerce &amp; Industries Department</p> <p>Rs.14100-350-16550-EB-460-20690-620-27510/-pm</p> <p>Diploma Holder in Civil Engineering from a recognised Institution.</p>	3	18 to 27 years relaxable by 5 years for SC/ST candidates. No age limit for Government employees provided they entered service within the prescribed age limit
6.	<p>Junior Coaches in the discipline of Table Tennis under Directorate of Sports and Youth Affairs Department.</p> <p>Rs.14100-350-16550-EB-460-20690-620-27510/-pm</p> <p>Must have passed 10+2 Examination in any stream from any recognized Institute/Board.</p> <p><u>Other Essential Qualification:</u> Must be a Diploma holder in Sports Coaching (Table Tennis) from the Netaji Subhas National Institute of Sports (NSNIS) in India or any recognized institute. Preference will be given to those candidates financially assisted and recommended by the Directorate of Sports and Youth Affairs for undergoing training/studies in Sports Coaching in different recognized Institutes in India.</p>	2	A candidate should not be less than 18 years and not more than 27 years. Upper age limit is relaxable by 5 years in case of Scheduled Caste/Scheduled Tribe candidates. There is no age limit for candidates who are already in Govt. Service/or any organization wholly supported by Govt. of Meghalaya, provided they entered service within the prescribed age limit.
7.	<p>Assistant Auditor under the Administrative Control of the Examiner of Local Accounts, Meghalaya, Shillong.</p> <p>Rs.14100-350-16550-EB-460-20690-620-27510/-pm</p> <p>Graduate in Arts/Science/Commerce from any recognized university.</p> <p>Job of Assistant Auditor is transferable anywhere within the jurisdiction of the Examiner of Local Accounts, Meghalaya, Shillong and those who are not willing to serve under this condition need not apply.</p> <p>A candidate selected for appointment as an Assistant Auditor shall have to undergo such course of Training as maybe prescribed and shall have to pass the Examination on conclusion of the Training.</p>	32	18 to 27 years. The upper age limit is relaxable by 5 years in case of Scheduled Tribe and Scheduled Caste candidates. For State Government servants the upper age limit is 35 years (including of all age concession).

8.	<p>Sub-Inspector of Statistics under Directorate of Commerce &amp; Industries Department</p> <p>Rs.14100-350-16550-EB-460-20690-620-27510/-pm</p> <p>A candidate should be a Degree Holder of a recognised University in Arts, Science, Commerce with Mathematics, Statistics, Economics as one of the subject or a qualification recognised by Government as equivalent. Preference will be given to candidates having knowledge in Computer operation.</p>	1	<p>A candidate should not be more than 27 years and less than 18 years of age. Upper age limit as specified is relaxable by 5 years in case of ST/SC candidates. There is no age limit for candidates who are already in Meghalaya Government Services.</p>
9.	<p>Junior Engineer (civil) under Fisheries Department</p> <p>Rs.14100-350-16550-EB-460-20690-620-27510/-pm</p> <p>Must have passed 3(three) years Diploma in civil Engg.</p> <p style="text-align: center;"><b>OR</b></p> <p>Overseer Grade II/Draftsman/Surveyor with 10 years continuous service or Trained Section Assistant with 10 years continuous service who have passed 12 months Section Assistant training from any recognised Institute and has completed 10 years continuous service having passed Matriculation or its equivalent examination. The candidate should know to write and speak either Khasi or Garo language.</p>	1	<p>18 to 27 years. Upper age limit is relaxable by 5 years for SC/ST candidate. No age limit for candidate who are already in Meghalaya Govt. Service provided they entered Service within the prescribed age limit.</p>
10.	<p>Assistant Teacher (Science with Mathematics) in Govt. Secondary Schools under Education Department</p> <p>Rs.14100-350-16550-EB-460-20690-620-27510/-pm</p> <p>Graduate in Science with Maths as one of the Subject in Degree level from a recognised University.</p> <p>Preference will be given to those candidates who have passed B.Ed.</p>	5	<p>Candidates must not less than 18 years and not more than 27 years. For teachers teaching in Aided Institutions, Upper age limit is fixed at 35 years. No age limit for candidates already employed in Govt. of Meghalaya provided they entered service at Qualifying age.</p>
11.	<p>Medical Record Officer under Health Department</p> <p>Rs.14100-350-16550-EB-460-20690-620-27510/-pm</p> <p>1.Bachelor's Degree, preferably Science from a recognised University or equivalent  2. Should undergo 1(one) year course for Medical Record Officer from a recognized Institution  3. Not less than 2(two) years experience in organizing and maintenance of Medical Record in Hospital/Medical College.  Knowledge of Khasi/Jaintia/Garo language</p>	1	<p>18 to 27 years. Upper age limit is relaxable by 5 years for SC/ST candidates.</p>

12.	<p>Surveyor Grade II under Urban Affairs Department</p> <p>Rs 10600-270-1290-EB-340-15550-470-20720/-pm</p> <p>(i). Passed 2nd Year of the three Years Diploma Course in Civil Engineering from a recognised institution.</p> <p>(ii). Section Assistant having 6(six) years experience in that capacity</p>	<b>1</b>	<p>18 to 27 years. Upper age limit is relaxable by 5 years for ST/SC. No age bar for candidates who are already in Government Service provided they entered service within the prescribed age limit.</p>
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**\* For persons with Physical Disabilities (PWDs) age is relaxable by 10 years (15 years for ST/SC)**

The date of birth to be accepted by the Commission is as entered in the Matriculation/Secondary School Leaving Certificate/or a Certificate recognized by an Indian University as equivalent to Matriculation or an extract from the official Registers duly Certified by the proper authority of the Board of School Education. Proof other than these, will not be accepted by the Commission.

**PARA 2: APPLICATION FORM**

Application Forms (AF-I) alongwith MPSC Challan (for payment of Fee) are available free of cost at the following locations:

- I. Office Counter of MPSC, Office, Headquarter, Shillong.
- II. MPSC Cell at Tura, Nongstoin, Jowai , Baghmara , Williamnagar & Nongpoh.
- III. Form & MPSC Challan can be also downloaded from the MPSC website viz [www.mpsc.nic.in](http://www.mpsc.nic.in)

**PARA 3: FEE (Inclusive of Examination Fee) Non-Refundable**

Fee @ prescribed in the Table below is required to be paid on submission of the Application Form. This amount may be paid through MPSC Challan. The original copy of the Fee Challan (MPSC copy) should be attached with the Application Form.

Post Description	Amount of Fee	Remarks
For posts at Sl. No. 1, 2	460/-	Half the rate for SC/ST
For posts at Sl. No. 3, 4, 5, 6, 7, 8, 9, 10, 11	350/-	
For posts at Sl. No. 12	320/-	

**PARA 4: SUBMISSION OF APPLICATION**

As already indicated candidates can submit their application through the following modes:-

1. **Off-line Mode:**
  - a) In this option candidates should present their applications completed in all respect at:
    - i. Office Counter of MPSC, Office, Headquarter, Shillong.
    - ii. MPSC Cell at Tura, Nongstoin, Jowai, Baghmara, Williamnagar & Nongpoh  
***On any working day between 10:30 A.M. to 5: 00 P.M. till the last date***
  - b) Applications can also be sent *by registered post* so as to reach the Commission's office at Shillong not later than the last date prescribed for off-line mode. The Commission will not be responsible for postal lost or transit delay.

## 2. **On-line Mode:**

Applicants may also apply online through the MPSC website viz **www.mpsc.nic.in** Kindly read the instruction on the web page carefully before applying on-line. Last date for on-line applications is **23:59 Hrs on 28<sup>th</sup> February,2013**

CANDIDATES WHO WISH TO FILE APPLICATIONS ON LINE MAY FILE THROUGH CYBER CAFES AND COMMUNITY SERVICE CENTRES (CSC). IN DISTRICTS WHERE SUCH FACILITIES ARE NOT AVAILABLE CANDIDATES MAY VISIT THE NEAREST NIC CENTRES WHERE THEY WILL BE ASSISTED BY THE NIC IN FILLING APPLICATIONS ON LINE.

Candidates who have already registered with the Commission's Website may log in and apply directly against the advertised vacancy/post of their choice.

### **PARA 5: INSTRUCTIONS**

- I. All application must be complete in all respects and accompanied with proof of payment of fee and enclosed with **One Window Envelope of 4 cms x 9 cms affixed with Rs. 5/- postage stamp.**
- II. Candidates are required to clearly indicate both the Division and percentage of marks in the column captioned "**Division/Percentage**" at Sl. No. 20 of AF-I Form.
- III. The following documents are to be attached/ uploaded along with the application form:
  - (a) Recent self attested passport size photograph. (b) MPSC copy of Fee Challan.
- IV. Incomplete application will be summarily rejected and no further correspondence will be entertained.
- V. Government Employees may submit their application directly to the Office of the Secretary, Meghalaya Public Service Commission, Shillong in Form AF-I with separate request to their heads/appointing authorities for "**PERMISSION**" when called for Examination/or Interview.
- VI. Candidate must appear for Written Test/Interview at his/her own expenses.

### **PARA 6: RESERVATION OF VACANCIES**

As per Government policy. Further, where the vacancies are 9 (nine) or less than 9 (nine) all posts are reserved in favour of specified communities.

### **PARA 7: COMMISSION'S DECISION ON ELIGIBILITY OF CANDIDATES**

Only preliminary scrutiny of the applications and other aspects will be undertaken before the Written Examination/Personal Interview and therefore, the acceptance of candidature will only be provisional. Candidates are advised to go through the requirements of educational qualification, age, physical standards etc. and satisfy themselves that they are eligible for the posts, before applying. Copies of supporting documents will be sought only from those candidates who qualify for the Personal Interview. When detailed scrutiny is finally undertaken, if any claim made in the application is not found substantiated the candidature will be cancelled and the Commission's decision in this regard shall be final.

**PARA 8: DEBARMENT**

- (a) Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility is correct in all respects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable TO BE DEBARRED FROM APPEARING FOR ANY OF THE EXAMINATIONS CONDUCTED BY THE COMMISSION, and summarily rejection of their candidature for this recruitment.
- (b) The Commission is vested with the constitutional duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentially in this process and any attempt by anyone causing or likely to cause breach of this constitutional duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Commission will be sufficient cause for rendering such questionable means as ground for debarment.
- (c) If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be liable to be debarred permanently from any exam or selection held by the Service Commissions in the country.



Secretary,  
Meghalaya Public Service Commission,  
Shillong

No. MPSC/ADVT-38/1/2012-2013/75-A

Dated Shillong, the 14<sup>th</sup> January, 2013

Copy forwarded for information and wide circulation in their respective jurisdiction to:

1. Hon'ble Chairman/Members of the Commission.
2. The Director of Printing and Stationery Meghalaya for favour of immediate publication in the Meghalaya Gazette with a request to furnish this Office with five printed copies of the Advertisement for records.
3. The Officer on Special Duty, Meghalaya Public Service Commission Cell, Tura, Jowai, Nongstoin, Baghmara, Williamnagar & Nongpoh along with 25 copies of the Advertisement for circulation in their respective Districts. It may be ensured that Sl. No. 20 of the AF-1 Forms are properly filled in by the candidates before the forms are received at the Cells.
4. The Director of Information and Public Relations, Meghalaya, Shillong for favour of causing immediate publication of the Advertisement in **one issue of Khasi/Garo and English News paper having wide circulation in Meghalaya**. The Managers of the papers concerned may kindly be advised to furnish this Office with certified copies of the cutting of the published Advertisement immediate after publication; 5 (five) spare copies of the Advertisement are enclosed.
5. The Director of Employment and Craftsmen Training and Apprenticeship Adviser, Shillong.
6. The Assistant Director of Employment, Divisional Employment Exchange, Shillong.
7. The Employment Officer, District Employment Exchange, Jowai, Tura, Williamnagar, Nongpoh.
8. The Employment Officer, Coaching-cum- Guidance Centre for ST/SC, Shillong
9. The Assistant Employment Officer, District Employment Exchange, Nongstoin / Baghmara
10. The Assistant Employment Officer, Sub-Divisional Employment Exchange, Sohra/Mairang/Resubelpara/Ampati/Khliehriat.
11. The District Employment Officer, Shillong.
12. The Assistant Employment Officer:  
Shillong/Jowai/Nongstoin/Williamnagar/Sohra/Nongpoh/Ampati/Mairang.
13. The Deputy Commissioner, East Khasi Hills/West Khasi Hills/Jaintia Hills/West Garo Hills/East Garo Hills/South Garo Hills/Ri Bhoi District.
14. S.D.O.Mairang/Ampati//Khliehriat/Amlarem/Mawkyrwat/Resu-Belpara/Sohra/Dadengiri Civil Sub-Division.
1. The Chief Executive Member, Khasi Hills District Council/Jaintia Hills District Council/ Garo Hills District Council.
16. The News Editor All India Radio, Shillong/Tura/Jowai.
17. Junior Employment Officer, Sub Divisional Employment Exchange, Resubelpara, East Garo Hills.
18. All Block Development Officers.
19. Confidential Branch.
20. Station Director, Doordarshan Kendra, Shillong/Tura/Jowai.
21. The Treasury Officer, Shillong/Tura, Jowai, Ampati and Williamnagar Sub Treasury Resubelpara Sub Treasury/Baghmara Sub-Treasury.
22. S.I.O. NIC, NIC Building with a request to get the Advertisement hosted in MPSC website.
23. The Assistant Director Employment, Divisional Employment Exchange, Shillong.
24. The A.G.M. SBI, Laitumkrah Branch.
25. Concerned Dealing Assistant.
26. Departments concerned.



Secretary,  
Meghalaya Public Service Commission,  
Shillong