

MEGHALAYA PUBLIC SERVICE COMMISSION
SHILLONG

No. MPSC/ADVT-38/1/2012-2013/87,

Dated Shillong, the 21st March, 2013

Applications (Off-line/On-line) in the Commission's prescribed form AF-I are invited from genuine citizens of India who are desirous to apply as per the terms and conditions of this Advertisement for recruitment to the various categories of posts specified in the table below.

Application will be received up to **5:00 P.M. on 30th April, 2013** and no application will be entertained after the closing date. For on-line applications through MPSC Website closing date is **23:59 Hrs on 30th April, 2013** after which the link will be disabled.

PARA 1: LISTS OF POSTS

Sl. No.	Name of Posts , Pay Scale and Required Qualification	No. of Vacancies	Age & Relaxation as on 1.1.2013
1.	<p>Stenographer Grade – I in the Meghalaya Civil Secretariat</p> <p>Rs 18300-500-21800-EB-650-27000-810-35100/-pm</p> <p>Degree holder in Arts/Science/Commerce from any recognized University. No candidate shall be eligible to sit for the Speed Test at 150 words per minute unless he/she is serving as Steno Grade II or Grade III under the State Govt. for not less than 5(five) years.</p>	8	18 to 27 years. No age limit for Stenographer Grade II/III and for candidates who are already in Govt. Service provided they entered Services within the prescribed age limit.
2.	<p>Stenographer Grade-1 in the Office of the Advocate General, Meghalaya, Gauhati High Court at Gauhati/Shillong</p> <p>Rs 18300-500-21800-EB-650-27000-810-35100/-pm</p> <p>Graduate in Arts, Science or Commerce from any recognised University. Minimum speed 150 words per minute in short hand in English and 40 words per minute in Typing in English.</p> <p>Candidates must appear for Speed Test/Interview at their own expenses.</p>	1	18 to 27 years. Upper age limit is relaxable by 5 years for SC/ST. No age limit for candidates already in Meghalaya Government Services provided they entered Service within the prescribed age limit. Retrenched/Temporary Personnel of Temporary Department of the Govt. of Meghalaya will get age concession as notified in Govt. Resolution issued from time to time.
3.	<p>Statistical Officer/District Statistical Officer under the Directorate of Economics & Statistics.</p> <p>Rs 17000-470-20290-EB- 560-25330-760-33690/- pm</p> <p>Master Degree in Economics / Statistics / Mathematics / Commerce from a recognised University or its equivalent.</p> <p style="text-align: center;">‘OR’</p> <p>Degree with Economics / Statistics / Mathematics / Commerce as a subject from a recognised University and Diploma recognised by Government obtained after at least 2 years Post Graduate Training in Statistics.</p> <p style="text-align: center;">‘OR’</p> <p>Degree with Economics / Statistics / Mathematics / Commerce as a subject from a recognised University and 10 years continuous services at a supervisory level in Statistical works.</p> <p><u>Desirable:</u></p> <p>Knowledge and experience in the application of computer Information Technology.</p>	7	Not less than 18 years and not more than 27 years. The upper age limit is relaxable by 5 years in the case of Scheduled Tribes and Scheduled Castes candidates.

4.	<p>Animal Husbandry & Veterinary Officers under Animal Husbandry & Veterinary Department.</p> <p>Rs 17000-470-20290-EB- 560-25330-760-33690/- pm</p> <p>(1) Degree in Veterinary Science from any recognised University.</p> <p>(2) He/She must possess recognised qualification included in the first or second Schedule to the Indian Veterinary Council Act,1984 and registered with the State Veterinary Council/Veterinary Council of India as laid down in Schedule II (a)</p>	12	18 years and must not have exceeded the age of 27 years. Upper age limit is relaxable by 5 years for ST/SC candidates.
5.	<p>Orchidologist under Forest & Environment Department</p> <p>Rs 16300-410-19170-EB-530-23940-720-31860/-pm</p> <p>M.Sc in Botany, Forestry or Agriculture with Ph.D in the subject of Micropagation/Tissue Culture</p> <p>Preferable:</p> <p>1. Experience in identification of Orchid flora of North East India</p> <p>2. One Publication on Orchids of N.E. India.</p>	1	The age limit should be 22 - 30 yrs with relaxation in case of ST. No age limit in case of the applicants who are already in service within the state Govt.
6.	<p>Language Instructor in Government, Industrial Training Institute's under Labour Department</p> <p>Rs.14100-350-16550-EB-460-20690-620-27510/-pm</p> <p>Bachelor Degree in English/Linguistic from any recognized University</p>	2	18 to 27 years. Upper age limit is relaxable by 5 years for ST/SC. No age limit for those who are already in Government Service provided they entered Regular Government Service within the prescribed age limit.
7.	<p>Assistant Librarian in the Directorate of Arts & Culture</p> <p>Rs.14100-350-16550-EB-460-20690-620-27510/-pm</p> <p>B.Lib /M.Lib in Library Service from any recognised University in India Preference will be given to candidate having computer knowledge</p>	1	18 to 27 years relaxable to 5 years for SC/ST candidates. No age limit for those candidates who are already in Government Service provided they entered service within the prescribed age limit.
8.	<p>Research Assistant under Planning Department by Special Recruitment for other S/Ts in the State</p> <p>Rs.14100-350-16550-EB-460-20690-620-27510/-pm</p> <p>Bachelor Degree with Economics/Mathematics/Statistics as one of the subjects from any recognised University.</p> <p>Knowledge of Khasi, Jaintia or Garo language is desirable</p>	1	18 years of age.Upper age limit relaxable by 5 years for ST/SC. There is no age limit for candidates who are already in Government service under the Govt of Meghalaya provided they entered service within the prescribed age limit.
9.	<p>Assistant Biochemist Pasteur Institute under Director of Health Services (Research etc) Meghalaya, Shillong.</p> <p>Rs.14100-350-16550-EB-460-20690-620-27510/-pm</p> <p>B.Sc in Chemistry and Biochemistry</p>	1	18 to 27 years with relaxation for candidates belonging to SC/ST. No age limit for candidates already in Government Service.
10.	<p>Border Areas Development Officer under Border Areas Development Department.</p> <p>Rs.14100-350-16550-EB-460-20690-620-27510/-pm</p> <p>Graduate in any stream and should have knowledge of one of the major indigenous Tribal Languages in the State.</p>	3	The candidate must not be less than 18 years and not more than 27 years. Upper Age limit is relaxable by 5 years for candidate belonging to ST/SC.

11.	<p>Labour Inspector under Administrative Control of Labour Department.</p> <p>Rs.14100-350-16550-EB-460-20690-620-27510/-pm</p> <p>Graduate in Arts/Science/Commerce from any recognised University, preferably having experience in Labour matters.</p>	1	18 to 27 years. Relaxation 5 years to SC/ST. No age limit for candidates already in Government Services provided they entered the service within the prescribed age limit
12.	<p>Stenography Instructor Grade II in Industrial Training Institute (ITIs), under the Directorate of Employment & Craftsmen Training, under Labour Department, Meghalaya, Shillong.</p> <p>Rs 13100-330-15410-EB-420-19190-580-25570/-pm</p> <p>a. Matriculation or equivalent b. 5 (five) years Experience as Stenographer with at least Speed of 120 words in Short Hand and 40 words Per minute in Typing, c. Good Knowledge of English and Proficiency in the language.</p>	2	18 to 27 years relaxable by 5 years for SC/ST candidates. No age limit for Government employees provided they entered Regular Government service within the prescribed age limit
13.	<p>Vocational Therapist under Health Department</p> <p>Rs. 11300-280-13260-EB-360-16500-500-22000/- pm</p> <p>Bachelor Degree in Vocational Therapist from any recognized Institutes.</p> <p>Additional Qualification: Knowledge of Khasi, Jaintia and Garo language.</p>	1	18 to 27 years. Upper age limit is relaxable by 5 years for SC/ST candidates
14.	<p>Garo Translator under the Directorate of Information & Public Relations Department</p> <p>Rs.11300-280-13,260-EB-360-16500-500-22000/-pm</p> <p>Graduate in Arts, Science or Commerce from any recognised Institute. Candidate should have good command over English and Garo and should be able to translate any matter from English to Garo and vice versa. Preference will be given to those candidates who are Diploma holder in Mass Communication and Journalism from any recognised institute and who belongs to the Garo community.</p>	1	18 to 27 years. Upper age is relaxable by 5(five) years for candidates belonging to SC/ST candidates.
15.	<p>Dress Making Instructor in Industrial Training Institute (ITIs), under the Directorate of Employment & Craftsmen Training, under Labour Department Meghalaya, Shillong.</p> <p>(a) Rs. 11300-280-13260-EB-360-16500-500-22000/- pm</p> <p>Passed HSLC/SSLC with National Trade Certificate/National Apprenticeship Certificate in the trade of Dress Making issued by the Govt. of India</p> <p>(b) Rs.14100-350-16550-EB-460-20690-620-27510/-pm</p> <p>Passed three years Diploma in Dress Making/Fashion Technology from recognised Polytechnic. <i>(For Diploma or Certificate Holders with more than 10 years satisfactory service)</i></p>	1	18 to 27 years relaxable by 5 years for SC/ST candidates. No age limit for Government employees provided they entered Regular Government service within the prescribed age limit

16.	<p>Wireman Instructor in Industrial Training Institute (ITIs), under the Directorate of Employment & Craftsmen Training, under Labour Department, Meghalaya, Shillong.</p> <p>(a) Rs. 11300-280-13260-EB-360-16500-500-22000/- pm</p> <p>Passed Secondary School Leaving Certificate with National Trade Certificate/National Apprenticeship Certificate in the trade of Wireman issued by the Government of India.</p> <p>(b) Rs.14100-350-16550-EB-460-20690-620-27510/-pm</p> <p>Passed three years diploma in Electrical Engineering from any recognised Polytechnic /Institute.</p>	2	18 to 27 years relaxable by 5 years for SC/ST candidates. No age limit for Government employees provided they entered regular Government service within the prescribed age limit
17.	<p>Medico Social Worker under Directorate of Health Services (MI) Meghalaya, Shillong.</p> <p>Rs. 11300-280-13260-EB-360-16500-500-22000/- pm</p> <p>Bachelor Degree in Medico Social Worker from any recognised Institute.</p> <p>Knowledge of Khasi, Jaintia & Garo Language.</p>	3	18 to 27 years. Upper age limit is relaxable by 5 years in case of SC/ST candidates.
18.	<p>Hindi Translator under the Directorate of Information and Public Relations, Shillong.</p> <p>Rs. 11300-280-13260-EB-360-16500-500-22000/- pm</p> <p>Master's degree of a recognised University in English/Hindi with Hindi/English as a Compulsory and elective subject at degree level.</p> <p style="text-align: center;">“OR”</p> <p>Bachelor's degree with Hindi and English as main subjects (which includes the Term Compulsory and elective).</p>	1	18 – 27 years. Upper Age limit is relaxable by 5 years for candidates belonging to SC/ST communities.
19.	<p>Clinical Psychologist under the Directorate of Health Services (MI) Shillong.</p> <p>Rs. 11300-280-13260-EB-360-16500-500-22000/- pm</p> <p>Post Graduate in Clinical Psychologist.</p> <p>Additional Qualification: Knowledge of Khasi, Jaintia & Garo Language.</p>	4	18 to 27 years. Upper age limit is relaxable by 5 years in case of SC/ST candidates.
20.	<p>Computer Clerk in the Office of the Director, Employment & Craftsman Training, Shillong, under Labour Department</p> <p>Rs. 9200-230-10810-EB-300-13510-410-18020/-pm</p> <p>P.U./HSSLC or equivalent Examination with Mathematics or Statistics or Economics as one of the subject.</p>	1	18 to 27 years. No age limit for those who are in Meghalaya Government service, provided they entered service within the prescribed age limit. Upper age limit is relaxable by 5(five) years for SC/ST candidates.

*** For persons with Physical Disabilities (PWDs) age is relaxable by 10 years (15 years for ST/SC)**

The date of birth to be accepted by the Commission is as entered in the Matriculation/Secondary School Leaving Certificate/or a Certificate recognized by an Indian University as equivalent to Matriculation or an extract from the official Registers duly Certified by the proper authority of the Board of School Education. Proof other than these, will not be accepted by the Commission.

PARA 2: APPLICATION FORM

Application Forms (AF-I) alongwith MPSC Challan (for payment of Fee) are available free of cost at the following locations:

- I. Office Counter of MPSC, Office, Headquarter, Shillong.
- II. MPSC Cell at Tura, Nongstoin, Jowai, Baghmara, Williamnagar & Nongpoh.
- III. Form & MPSC Challan can be also downloaded from the MPSC website viz www.mpsc.nic.in

PARA 3: FEE (Inclusive of Examination Fee) Non-Refundable

Fee @ prescribed in the Table below is required to be paid on submission of the Application Form. This amount may be paid through MPSC Challan. The original copy of the Fee Challan (MPSC copy) should be attached with the Application Form.

Post Description	Amount of Fee	Remarks
For posts at Sl. No.1,2,3,4	460/-	Half the rate for SC/ST
For posts at Sl. No. 5,6,7,8,9,10,11	350/-	
For posts at Sl. No. 12,13,14,15,16,17,18,19,20	320/-	

PARA 4: SUBMISSION OF APPLICATION

As already indicated candidates can submit their application through the following modes:-

1. **Off-line Mode:**

- a) In this option candidates should present their applications completed in all respect at:
- Office Counter of MPSC, Office, Headquarter, Shillong.
 - MPSC Cell at Tura, Nongstoin, Jowai, Baghmara, Williamnagar & Nongpoh

On any working day between 10:30 A.M. to 5: 00 P.M. till the last date

- b) Applications can also be sent *by registered post* so as to reach the Commission's office at Shillong not later than the last date prescribed for off-line mode. The Commission will not be responsible for postal lost or transit delay.

2. **On-line Mode:**

Applicants may also apply online through the MPSC website viz **www.mpsc.nic.in** Kindly read the instruction on the web page carefully before applying on-line. Last date for on-line applications is **23:59 Hrs on 30th April, 2013.**

CANDIDATES WHO WISH TO FILE APPLICATIONS ON LINE MAY FILE THROUGH CYBER CAFES AND COMMUNITY SERVICE CENTRES (CSC). IN DISTRICTS WHERE SUCH FACILITIES ARE NOT AVAILABLE CANDIDATES MAY VISIT THE NEAREST NIC CENTRES WHERE THEY WILL BE ASSISTED BY THE NIC IN FILLING APPLICATIONS ON LINE.

Candidates who have already registered with the Commission's Website may log in and apply directly against the advertised vacancy/post of their choice.

PARA 5: INSTRUCTIONS

- All application must be complete in all respects and accompanied with proof of payment of fee and enclosed with **One Window Envelope of 4 cms x 9 cms affixed with Rs. 5/- postage stamp.**
- Candidates are required to clearly indicate both the Division and percentage of marks in the column captioned "**Division/Percentage**" at Sl. No. 20 of AF-I Form.
- The following documents are to be attached/ uploaded along with the application form:
 - Recent self attested passport size photograph.
 - MPSC copy of Fee Challan.
- Incomplete application will be summarily rejected and no further correspondence will be entertained.
- Government Employees may submit their application directly to the Office of the Secretary, Meghalaya Public Service Commission, Shillong in Form AF-I with separate request to their heads/appointing authorities for "**PERMISSION**" when called for Examination/or Interview.
- Candidate must appear for Written Test/Interview at his/her own expenses.

PARA 6: RESERVATION OF VACANCIES

As per Government policy. Further, where the vacancies are 9 (nine) or less than 9 (nine) all posts are reserved in favour of specified communities.

PARA 7: COMMISSION'S DECISION ON ELIGIBILITY OF CANDIDATES

Only preliminary scrutiny of the applications and other aspects will be undertaken before the Written Examination/Personal Interview and therefore, the acceptance of candidature will only be provisional. Candidates are advised to go through the requirements of educational qualification, age, physical standards etc. and satisfy themselves that they are eligible for the posts, before applying. Copies of supporting documents will be sought only from those candidates who qualify for the Personal Interview. When detailed scrutiny is finally undertaken, if any claim made in the application is not found substantiated the candidature will be cancelled and the Commission's decision in this regard shall be final.

PARA 8: DEBARMENT

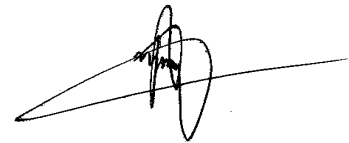
- (a) Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility is correct in all respects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable TO BE DEBARRED FROM APPEARING FOR ANY OF THE EXAMINATIONS CONDUCTED BY THE COMMISSION, and summarily rejection of their candidature for this recruitment.
- (b) The Commission is vested with the constitutional duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentially in this process and any attempt by anyone causing or likely to cause breach of this constitutional duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Commission will be sufficient cause for rendering such questionable means as ground for debarment.
- (c) If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be liable to be debarred permanently from any exam or selection held by the Service Commissions in the country.



Secretary,
Meghalaya Public Service Commission,
Shillong

Copy forwarded for information and wide circulation in their respective jurisdiction to:

1. Hon'ble Chairman/Hon'ble Members of the Commission.
2. The Director of Printing and Stationery Meghalaya for favour of immediate publication in the Meghalaya Gazette with a request to furnish this Office with five printed copies of the Advertisement for records.
3. The Officer on Special Duty, Meghalaya Public Service Commission Cell, Tura, Jowai, Nongstoin, Baghmara, Williamnagar & Nongpoh along with 25 copies of the Advertisement for circulation in their respective Districts. It may be ensured that Sl. No. 20 of the AF-1 Forms are properly filled in by the candidates before the forms are received at the Cells.
4. The Director of Information and Public Relations, Meghalaya, Shillong for favour of causing immediate publication of the Advertisement in **one issue of Khasi/Garo and English News paper having wide circulation in Meghalaya**. The Managers of the papers concerned may kindly be advised to furnish this Office with certified copies of the cutting of the published Advertisement immediate after publication; 5 (five) spare copies of the Advertisement are enclosed.
5. The Director of Employment and Craftsmen Training and Apprenticeship Adviser, Shillong.
6. The Assistant Director of Employment, Divisional Employment Exchange, Shillong.
7. The Employment Officer, District Employment Exchange, Jowai, Tura, Williamnagar, Nongpoh.
8. The Employment Officer, Coaching-cum- Guidance Centre for ST/SC, Shillong
9. The Assistant Employment Officer, District Employment Exchange, Nongstoin / Baghmara
10. The Assistant Employment Officer, Sub-Divisional Employment Exchange, Sohra / Mairang / Resubelpara / Ampati / Khliehriat.
11. The District Employment Officer, Shillong.
12. The Assistant Employment Officer:
Shillong/Jowai/Nongstoin/Williamnagar/Sohra/Nongpoh/Ampati/Mairang.
13. The Deputy Commissioner, East Khasi Hills District/West Khasi Hills District/South West Khasi Hills District/Ri-Bhoi District/East Garo Hills District/West Garo Hills District/South Garo Hills District/North Garo Hills District/ South West Garo Hills District/East Jaintia Hills District/West Jaintia Hills District.
14. S.D.O.Mairang/Ampati//Khliehriat/Amlarem/Mawkyrwat/Resu-Belpara/Sohra/Dadengiri Civil Sub-Division.
15. The Chief Executive Member, Khasi Hills District Council/Jaintia Hills District Council/ Garo Hills District Council.
16. The News Editor All India Radio, Shillong/Tura/Jowai.
17. Junior Employment Officer, Sub Divisional Employment Exchange, Resubelpara, East Garo Hills.
18. All Block Development Officers.
19. Confidential Branch.
20. Station Director, Doordarshan Kendra, Shillong/Tura/Jowai.
21. The Treasury Officer, Shillong/Tura, Jowai, Ampati and Williamnagar Sub Treasury Resubelpara Sub Treasury/Baghmara Sub-Treasury.
22. S.I.O. NIC, NIC Building with a request to get the Advertisement hosted in MPSC website.
23. The Assistant Director Employment, Divisional Employment Exchange, Shillong.
24. The A.G.M. SBI, Laitumkhrah Branch.
25. Concerned Dealing Assistant.
26. Departments concerned.



Secretary,
Meghalaya Public Service Commission,
Shillong