

MEGHALAYA PUBLIC SERVICE COMMISSION
SHILLONG

Email: mpscshg@gmail.com

Website: www.mpsc.nic.in

No. MPSC/ADVT-39/1/2018-2019/21

Dated Shillong, 13th April, 2018

On behalf of the Government Departments concerned, Applications (**Online-mode only**) are invited from genuine citizens of India who are desirous to apply as per the terms and conditions of this Advertisement for recruitment to the various categories of posts specified in the table below.

Online Application will be received up to **16:59 hrs** on **31st May, 2018** and no application will be entertained after the closing date.

PARA 1: LISTS OF POSTS

*****IMPORTANT: It is mandatory for the applicant to have acquired the requisite educational qualification prescribed for the post, as on the last date fixed for submission of applications.**

The date on which an applicant is deemed to have acquired the requisite educational qualification shall be the Date on which the result of the last examination for such qualification /degree is declared by the Universities / Board / Institutions.

Sl. No.	Name of Posts, Pay Scale and Required Qualification	No. of Vacancies	Age & Relaxation as on 1.12.2017.
1.	<p>Child Development Project Officers under Social Welfare Department, Meghalaya.</p> <p>Level 15 of the Meghalaya 5th Pay Commission, under the initial pay Scale of Rs. 45,600/- plus other allowances.(If held by Member of Social Welfare Service with specialization)</p> <p>Level 14 of the Meghalaya 5th Pay Commission, under the initial pay Scale of Rs. 43,700/- plus other allowances.(For others; Master of Social Work (General) without specialization).</p> <p>Master's Degree in Social Work from a recognized University/ Institute with specialization in any of the following:-</p> <p>(i) Family and Child Welfare (ii) Criminology and Correctional Administration (iii) Urban and Rural Community Development. (iv) Social Work Administration.</p> <p style="text-align: center;">OR</p> <p>Master's Degree in Social Work (General) from any recognized University/ Institute.</p> <p>Preference will be given to candidates with specialization in the field of Social Work and having experience of working with NGOs or any agencies in Social Work.</p> <p>Selected candidates will be posted in any place within the State of Meghalaya, under Social Welfare Department.</p>	6	Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit for those candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.
2.	<p>Assistant Engineer in the O/o the Chief Engineer, Water Resources Department, Meghalaya</p> <p>Rs 17,000-470-20290-EB-560-25330-760-33690/-pm. (Pre revised)</p> <p>B.E/B.Tech (Civil); B.Sc Engg.(Civil); B.Sc.(Agri.Engg. with relevant subjects); B.Tech. (Agri. Engg. with relevant subjects); B.Tech (Water Resources Engg.)</p>	13	Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit for those candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.

3.	<p>Assistant Engineer(Electrical) in the O/o the Chief Engineer, Water Resources Department, Meghalaya</p> <p>Level 15 of the Meghalaya 5th Pay Commission, under the initial pay Scale of Rs. 45,600/- plus other allowances.</p> <p>B.E/B.Tech in Electrical Engineering from Government recognized institutions.</p>	1	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit for those candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.</p>
4.	<p>Assistant Research Officer in Science Technology Cell, Planning Department, Meghalaya</p> <p>Level 15 of the Meghalaya 5th Pay Commission, under the initial pay Scale of Rs. 45,600/- plus other allowances.</p> <p>Bachelor Degree in Science/Diploma in Engineering/Technology with experience in Science, Technology and Environment intervention at least 5 years.</p> <p style="text-align: center;">OR</p> <p>Master Degree in Science/Bachelor Degree in Engineering/Technology with experience in Science, Technology and Environment intervention at least 3 years.</p>	1	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. Retrenched/ Temporary personnel of the Temporary Department of Meghalaya Govt. will get concession as per Govt. resolution. No age limit for those candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.</p>
5.	<p>Food Safety Officer, Commissionerate of Food Safety (Health & Family Welfare Department), Meghalaya.</p> <p>Rs.14700-370-17290-EB-480-21610-650-28760/- pm (Pre revised).</p> <p>(i) A Degree in Food Technology or Dairy Technology or Biotechnology or Oil Technology or Agricultural Science or Veterinary Science or Bio-Chemistry or Microbiology or Masters Degree in Chemistry or Degree in Medicine from a recognized University.</p> <p>(ii) Any other equivalent/ recognized qualification notified by the Central Government.</p>	3	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit for those candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.</p>
6.	<p>Stenography Instructor Grade- II in ITI(s) under the Directorate of Employment & Craftsmen Training, Labour Department, Meghalaya.</p> <p>Rs 14100-350-16550-EB-460-20690-620- 27510/- pm (Pre revised).</p> <p>Graduate in any discipline with National Trade Certificate (NTC) in the Trade of Stenography (English).</p>	1	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit for those who are already in Meghalaya Government Service provided they entered service within the prescribed age limit</p>
7.	<p>District Librarian at District Library, Nongstoin under the Directorate of Arts & Culture, Meghalaya.</p> <p>Rs 14100-350-16550-EB-460-20690-620- 27510/- pm (Pre revised).</p> <p>B.Lib/M.Lib in Library Science from any recognized University in India. Preference will be given to candidates having Computer Knowledge.</p>	1	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit for those who are already in Meghalaya Government Service provided they entered service within the prescribed age limit</p>
8.	<p>Junior Engineer, Grade I (Electrical) in the O/o the Chief Engineer, Water Resources Department, Meghalaya</p> <p>Level 11 of the Meghalaya 5th Pay Commission, under the initial pay Scale of Rs. 37,800/- plus other allowances.</p> <p>Minimum 3 years Diploma in Electrical Engineering course from Government recognized institutions.</p>	3	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit for those candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.</p>

9.	<p>Librarian in the District Institutes of Education & Training (DIET) under the Directorate of Educational Research & Training.</p> <p>Rs 14100-350-16550-EB-460-20690-620- 27510/-pm (Pre revised).</p> <ol style="list-style-type: none"> Master Degree in Library & Information Science with at least 50% marks. Operational Knowledge in Computer. <p>Desirable:</p> <ol style="list-style-type: none"> Specialized course in Computer Applications Working knowledge of any one integrated library house-keeping software and digital library software. Preference will be given to candidates having at least 5 years of experience as Assistant Librarian/ Deputy Librarian in School/College Library. 	7	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit for those candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.</p>																																																																												
10.	<p>Assistant Lecturer in Arts, Science & Commerce Stream in Govt. Higher Secondary Schools under the Office of the Director of School Education & Literacy, Meghalaya.</p> <p>Rs. 15700-390-18430-EB-510-23020-690- 30610/-pm (Pre revised).</p> <p>Arts Stream:- 2nd Class Masters Degree in the following subjects with B.Ed Degree:-</p> <table border="1" data-bbox="196 1220 857 1628"> <tr><td>(1)</td><td>English</td><td>-</td><td>7 (seven)posts</td></tr> <tr><td>(2)</td><td>Khasi</td><td>-</td><td>3(three)posts</td></tr> <tr><td>(3)</td><td>Economics</td><td>-</td><td>7 (seven)posts</td></tr> <tr><td>(4)</td><td>Political Science</td><td>-</td><td>7 (seven)posts</td></tr> <tr><td>(5)</td><td>History</td><td>-</td><td>7 (seven)posts</td></tr> <tr><td>(6)</td><td>Environmental Education</td><td>-</td><td>7 (seven)posts</td></tr> <tr><td>(7)</td><td>Education</td><td>-</td><td>7 (seven)posts</td></tr> <tr><td>(8)</td><td>Philosophy</td><td>-</td><td>7 (seven)posts</td></tr> <tr><td>(9)</td><td>Garo</td><td>-</td><td>4(four)posts</td></tr> <tr><td>(10)</td><td>Mathematics</td><td>-</td><td>1(one)post</td></tr> <tr><td>(11)</td><td>Geography</td><td>-</td><td>2(two)posts</td></tr> <tr><td>(12)</td><td>Computer Application</td><td>-</td><td>1(one)post</td></tr> </table> <p>Science Stream:- 2nd Class Masters Degree in the following subjects with B.Ed Degree:-</p> <table border="1" data-bbox="196 1757 857 1897"> <tr><td>(1)</td><td>Mathematics</td><td>-</td><td>2(two)posts</td></tr> <tr><td>(2)</td><td>Chemistry</td><td>-</td><td>2(two)posts</td></tr> <tr><td>(3)</td><td>Physics</td><td>-</td><td>2(two)posts</td></tr> <tr><td>(4)</td><td>Biology</td><td>-</td><td>2(two)posts</td></tr> </table> <p>Commerce Stream:- 2nd Class Masters Degree in the following subjects with B.Ed Degree :-</p> <table border="1" data-bbox="196 2026 857 2134"> <tr><td>(1)</td><td>Entrepreneurship</td><td>-</td><td>2(two)posts</td></tr> <tr><td>(2)</td><td>Business Study</td><td>-</td><td>2(two)posts</td></tr> <tr><td>(3)</td><td>Accountancy & Commerce</td><td>-</td><td>2(two)posts</td></tr> </table> <p>** Candidate applying for this post are advised to click on the respective subject which they are eligible for. But in the Online mode the post will reflect as Assistant Lecturer in English/Khasi etc etc in the Arts Stream, Asst Lecturer in Mathematics/Chemistry etc etc in the Science Stream and Assistant Lecturer in Entrepreneurship/Business Study etc etc in the Commerce Stream.</p>	(1)	English	-	7 (seven)posts	(2)	Khasi	-	3(three)posts	(3)	Economics	-	7 (seven)posts	(4)	Political Science	-	7 (seven)posts	(5)	History	-	7 (seven)posts	(6)	Environmental Education	-	7 (seven)posts	(7)	Education	-	7 (seven)posts	(8)	Philosophy	-	7 (seven)posts	(9)	Garo	-	4(four)posts	(10)	Mathematics	-	1(one)post	(11)	Geography	-	2(two)posts	(12)	Computer Application	-	1(one)post	(1)	Mathematics	-	2(two)posts	(2)	Chemistry	-	2(two)posts	(3)	Physics	-	2(two)posts	(4)	Biology	-	2(two)posts	(1)	Entrepreneurship	-	2(two)posts	(2)	Business Study	-	2(two)posts	(3)	Accountancy & Commerce	-	2(two)posts	<p>Total = Arts Stream- 60</p> <p>Total= Science Stream - 8</p> <p>Total= Commerce Stream - 6</p>	<p>Candidates should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit for those candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit. Upper age limit is 35 years in case of those employed in different Govt. Aided Educational Institution.</p>
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11.	<p>Foreman in Tura Polytechnic, Tura under the Department of Higher & Technical Education.</p> <p>Rs 14,100-350-16550-EB-460-20690-620-27510/-pm (Pre revised).</p> <p>Diploma holders in Mechanical Engineering/ Electrical Engineering from recognized Polytechnic Institute conducting Diploma courses.</p> <p>Preference will be given to candidates having practical experience in any Engineering/Technical Institute or Industry.</p>	1	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit for those candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.</p>
12.	<p>Research Assistant under Planning Department, Meghalaya.</p> <p>Rs 14100-350-16550-EB-460-20690-620-27510/- pm (Pre revised).</p> <p>Bachelor Degree with Economics, Statistics or Mathematics as one of the subjects from any recognized University.</p> <p>Knowledge of Khasi, Jaintia or Garo language is desirable.</p>	5	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. Retrenched/ Temporary personnel of the Temporary Department of Meghalaya Govt. will get concession as per Govt. resolution. No age limit for those candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.</p>
13.	<p>Assistant System Engineer in the Office of the Director of Higher & Technical Education, Meghalaya, Shillong.</p> <p>Rs 14100-350-16550-EB-460-20690-620- 27510/- pm (Pre revised).</p> <p>At least 2nd Class B.E/B.Tech in Computer Science & Engineering/ Computer Engineering/ Computer Technology/ Information Technology from recognized College/University/IIT or other recognized Technical Institute. Preference will be given to candidates having work experience.</p>	1	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit for those candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.</p>
14.	<p>Assistant System Engineer in Tura Polytechnic, Tura under the Office of the Director of Higher & Technical Education, Meghalaya, Shillong.</p> <p>Rs 14100-350-16550-EB-460-20690-620-27510/-pm (Pre revised).</p> <p>At least 2nd Class B.E/B.Tech in Computer Science & Engineering/ Computer Engineering/ Computer Technology/ Information Technology from recognized College/University/IIT or other recognized Technical Institute. Preference will be given to candidates having experience in teaching.</p>	1	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit for those candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.</p>
15.	<p>Senior Health Inspector in the Office of the Principal Regional Health Family Welfare Training Centre, Shillong under the Directorate of Health Services (MCH & FW).</p> <p>Level 11 of the Meghalaya 5th Pay Commission, under the initial pay Scale of Rs. 37,800/- plus other allowances.</p> <p>Graduate in any discipline from a recognized University/ Institute preferably with Diploma in Public Health/ Field experience in Community Health for a minimum period of 3 years.</p> <p>Knowledge of Khasi/Jaintia or Garo language desirable.</p>	1	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit for those candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.</p>

16.	<p>Research Assistant in Science & Technology Cell, Planning Department, Meghalaya.</p> <p>Level 11 of the Meghalaya 5th Pay Commission, under the initial pay Scale of Rs. 37,800/- plus other allowances.</p> <p>Bachelor Degree in Science preferably with experience in Science & Technology intervention at least 5 years.</p> <p style="text-align: center;">Or</p> <p>Master Degree in Science preferably with experience in Science & Technology intervention at least 3 years.</p>	2	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. Retrenched/ Temporary personnel of the Temporary Department of Meghalaya Govt. will get concession as per Govt. resolution. No age limit for those candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.</p>
17.	<p>Senior Computer in the Office of the Principal Regional Health Family Welfare Training Centre, Shillong under the Directorate of Health Services (MCH & FW).</p> <p>Level-8 of the Meghalaya 5th Pay Commission, under the initial pay Scale of Rs. 30,300/- plus other allowances.</p> <p>Graduate in any discipline from a recognized University with Mathematics/Statistics as one of the subject. Knowledge of Computer is desirable.</p> <p>Knowledge of Khasi/Jaintia or Garo language desirable.</p>	1	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit for those candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.</p>
18.	<p>Lower Division Assistant in Meghalaya Secretariat, Meghalaya.</p> <p>Rs. 11300-280-13260-EB-360-16500-500-22000/- pm (Pre revised).</p> <p>Graduate in any discipline from any recognized University.</p>	90	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit for those who are already in Meghalaya Government Service provided they entered service within the prescribed age limit</p>
19.	<p>Stenographer Grade- III in O/o of the Heads of Departments, Meghalaya.</p> <p>Rs. 11300-280-13260-EB-360-16500-500-22000/- pm (Pre revised).</p> <p>Graduate in any discipline from any recognized University.</p>	3	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit for those who are already in Meghalaya Government Service provided they entered service within the prescribed age limit</p>
20.	<p>Librarian in Tura Polytechnic, Tura under the Department of Higher & Technical Education, Meghalaya.</p> <p>Rs 9900-250-11650-EB-320-14530-440-19370/- pm (Pre revised).</p> <p>At least 2nd Class Master's Degree in Library Science/ Information Science.</p>	1	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit for those who are already in Meghalaya Government Service provided they entered service within the prescribed age limit</p>
21.	<p>Master Technicians in Science & Technology Cell, Planning Department, Meghalaya.</p> <p>Level 1, of the Meghalaya 5th Pay Commission, under the initial pay Scale of Rs. 17,400/- plus other allowances.</p> <p>ITI passed in Electrical/ Mechanical/ Civil Engineering/ Diploma in Engineering/Diploma in Environment or Science with 3 years experience in Science & Technology intervention.</p>	3	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. Retrenched/ Temporary Personnel of Temporary Department of Meghalaya Government will get concession as per Government resolution. No age limit for those who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.</p>

22.	<p>Forest Rangers under the O/o Principal Chief Conservator of Forests & Head of Forest Force, Meghalaya.</p> <p>Level 11 of the Meghalaya 5th Pay Commission, under the initial pay Scale of Rs. 37,800/ including dearness allowance subject to satisfactory progress in the training course.</p> <p>Candidates must possess Bachelor's degree (or equivalent) in Science or Engineering from any recognized University with at least one of the following subjects:-</p> <ol style="list-style-type: none"> i. Agriculture ii. Botany iii. Chemistry iv. Computer Applications/Computer Science v. Engineering: (Agriculture/Chemical/Civil/Computer/Electrical/Electronics/Mechanical) vi. Environmental Sciences vii. Forestry viii. Geology ix. Horticulture x. Mathematics xi. Physics xii. Statistics xiii. Veterinary Science xiv. Zoology <p>The Candidate must have the following minimum standards for height & chest:</p> <table border="1" data-bbox="186 1204 868 1352"> <thead> <tr> <th rowspan="2"></th> <th rowspan="2">Height (cm)</th> <th colspan="2">Chest girth (cm)</th> </tr> <tr> <th>Normal</th> <th>Expansion</th> </tr> </thead> <tbody> <tr> <td>Male candidate</td> <td>163</td> <td>79</td> <td>05</td> </tr> <tr> <td>Female candidate</td> <td>150</td> <td>74</td> <td>05</td> </tr> </tbody> </table> <p><u>The minimum height requirement in the case of Schedule Tribes is 152 cm for male candidates & 145 cm for female candidates.</u></p> <p>The candidates are also required to pass a Physical test consisting of 25kms walking to be covered within 4 hours for males & 16kms in 4 hours for female followed by Medical Examination by the District Health & Medical Officer, Shillong. The candidates are required to pay a medical examination fee as prescribed by the Government to the District Health & Medical Officer, Shillong on completion of the walking test before the medical Examination.</p> <p>A Health certificate in the form prescribed by Article 49 of the Civil regulation signed by the DHMO, Shillong & testifying of the candidates sound hearing, good vision, general physical fitness & rough outdoor life in the Forest Dept., body marks of successful vaccination will be required for each candidate. This will be furnished by the DHMO, Shillong.</p> <p><u>Other criteria such as Optional subjects/ requirements on Physical Standards, Physical Test, Method of Selection, Syllabus, Terms and Conditions etc. are available at the Commission's website viz. www.mpssc.nic.in</u></p>		Height (cm)	Chest girth (cm)		Normal	Expansion	Male candidate	163	79	05	Female candidate	150	74	05	9	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit for those candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.</p> <p>In case of Ex-Servicemen, the maximum age limit prescribed is upto 37 years irrespective of Castes.</p>
	Height (cm)			Chest girth (cm)													
		Normal	Expansion														
Male candidate	163	79	05														
Female candidate	150	74	05														

For Persons with Physical Disabilities (PWDs), age is relaxable by 10 years (15 years for SC/ST) applicable to posts where reservation is admissible to PWD's as per Government notification No. PER(AR).150/88/Pt/282, Dtd. 25th January, 2012.

The date of birth to be accepted by the Commission is as entered in the Matriculation/Secondary School Leaving Certificate/or a Certificate recognized by an Indian University as equivalent to Matriculation or an extract from the official Registers duly Certified by the proper authority of the Board of School Education. Proof other than these, will not be accepted by the Commission.

Fee @ prescribed in the Table below is required to be paid through On-line payment gateway using SBI Collect.

Post Description	Amount of Fee	Remarks
For post at Sl. No.1, 2, 3 and 4.	460	Half the rate for SC/ST who are permanent resident of the State of Meghalaya
For posts at Sl. No. 5,6,7,8,9,10,11,12,13,14, 15,16 and 22.	360	
For posts at Sl. No. 17, 18, 19, 20 and 21.	320	
For Persons with Physical Disabilities (PWDs). Application Fee is exempted subject to furnishing of Disability Certificate to the Commission. (as per Notification No. PER (AR). 150/88/Pt.I/43 Dated 29th April, 2015.		

PARA 4: SUBMISSION OF APPLICATION

Candidates are to apply and submit their applications through Online mode only by clicking on the “**Online Application**” icon appearing in the MPSC website viz www.mpsc.nic.in. Applications received through any other mode would not be accepted and summarily rejected.

For candidates applying for the first time through Online mode, a one-time registration process is required to enable them to apply against the advertised vacancies/posts. Kindly read the instructions on the web page carefully before applying. Last date for online application is **16:59 hrs on 31st May, 2018**.

Candidates who have already registered with the Commission’s website may log in and apply directly against the advertised vacancies/posts of their choice.

Payment of Application Fees

MPSC has introduced Online payment of application fees using the Meghalaya ePayment portal. Payments can be made using credit cards, debit cards, ATM cards or Net Banking.

Payment via SBI Net-banking:-

For payments to be made using State Bank of India’s Net-banking, please select **ePayment** and to select State Bank Of India in the Meghalaya Payment Portal page.

Payment via Net-banking, Debit Cards, Credit Cards of other Banks:-

For payments to be made using credit cards, debit cards, ATM cards or Net Banking of other banks, please select **SBI ePay Payment Gateway** and click Proceed for Payment.

Cash Payment at any branch of SBI:-

Candidates may also opt for Cash payments at any of the branches of SBI. For cash payments, please select **Payment across Bank Counter**. Fill in the required details, an eChallan will be generated. Take a printout of the eChallan and make the required payment at any branch of SBI.

Kindly note that an additional amount in the form of Banks commission may be applicable depending upon the mode of payment.

The amount once deposited shall not be refundable or adjusted against any other purpose.

In case of any problem being faced in the processing of the online application, applicants can contact the Office of the Meghalaya Public Service Commission directly in person or e-mail at mpscshg@gmail.com along with their phone number.

PARA 5: INSTRUCTIONS

- I. Applicants are advised to apply well in advance without waiting for the closing date to avoid last minute rush which may occur in the server.
- II. Meghalaya State Government Employees will also have to apply through Online mode only. Such applicants must upload a **NO OBJECTION CERTIFICATE duly signed by the Controlling Officer** indicating also the “**Application Code**” generated by the MPSC portal **and also the “Name of Post”** applied for, in a single file either in .pdf/ .jpg or .png file extension and the file size should not exceed 1 MB and should be legible when a printout is taken. The NOC maybe uploaded by clicking on the **Upload NOC link**. The NOC must be strictly uploaded on or before the last date of receipt of applications after which the link will automatically be disabled.

NOTE: Candidates who wish to apply for more than one post should upload separate NOCs for each post and follow the above instructions for uploading the same.

III. Candidate must appear for Written Test/Interview at his/her own expenses.

Admission at all stages of the recruitment process for which the candidates are admitted by the Commission will be purely provisional and is subject to satisfying the prescribed eligibility conditions. If, on verification at any stage of the recruitment process, it is found that applicants/candidates do not fulfill any of the eligibility conditions, their candidature for the post will automatically be cancelled by the Commission without notice.

PARA 6: RESERVATION OF VACANCIES

As per Reservation Policy issued by the State Government of Meghalaya.

PARA 7: COMMISSION'S DECISION ON ELIGIBILITY OF CANDIDATES

Only preliminary scrutiny of the applications and other aspects will be undertaken before proceeding to the next stage of the recruitment and therefore, the acceptance of candidature will only be provisional. Candidates are advised to carefully go through the eligibility criteria prescribed for each post such as educational qualification, age, physical standards etc. and satisfy themselves that they are eligible for the posts, before applying. **After such scrutiny a "Proposed Rejection/ Ineligibility List" shall be published and hosted in the Commission's website as well as in the Notice Board of the M.P.S.C Office/Cells. A candidate is allowed 15 days time to file representation against such proposed Rejection.** Copies of supporting documents will be sought only from those candidates who qualify for the Personal Interview. When detailed scrutiny is finally undertaken, if any claim made in the application is not found substantiated the candidature will be cancelled and the Commission's decision in this regard shall be final.

PARA 8: METHOD OF SELECTION

The final selection/ recommendation of suitable candidates against the vacancies notified in this Advertisement shall be made by the Commission through any of the following processes.

1. Typing Speed, English Composition and Stenography Test, in recruitment to post of Typist and Stenographer (All Grades) as the case may be.
2. I. Written Examination (Where syllabus has been provided by concerned Department) \implies Personal Interview.
 II. Screening Test \implies Personal Interview
 III. Screening Practical Test \implies Personal Interview
 IV. Preliminary Screening Test \implies Main Examination \implies Personal Interview
 V. Physical Efficiency Test \implies Preliminary Screening Test \implies Main Examination \implies Personal Interview.
 VI. Any other method as may be adopted by the Commission.

******It will be the discretion of the Commission to cancel any processes mentioned above if found that illegal/unfair means have been adopted during the conduct of the recruitment process.**

I(a)- **Written Examination**- This shall be mandatory in respect of recruitments to posts where the Service Rules has specifically prescribed the conduct of such examinations. In such cases, the subjects, syllabus, total marks and pattern of examination shall be as notified by the concerned Government Department under such Rules.

II(b)- **Screening Test**- This shall be applied /conducted by the Commission in respect of all recruitments to those posts where the method of selection/Syllabus has not been prescribed by the Service Rules. The objective of the test is to shortlist the number of eligible candidates in recruitments where the number of candidates is disproportionately large compared to the available vacancies.

III(c)- **Screening Practical Test**- This shall be applied/conducted by the Commission in respect of all recruitments to those posts where the method of Skill Test has not been prescribed by the Service Rules.

IV(d)- **Preliminary Test**- The Commission may, at its discretion, decide to hold Preliminary Test in those categories of recruitment where the number of candidates disproportionately large compared to the notified vacancies **or** may hold the Preliminary Test as per requirement in the syllabus provided by the department concerned.

V(g)- **Personal Interview**- On the result of such Screening Test/ Screening Practical Test/ Written Examination, the Commission shall call such number of candidates as it may think appropriate to appear for the Personal Interviews. The principle/policy followed is as per decision made by the Commission on 28th July, 2017 with variation from 1:10 to 1:2.5 depending on the number of posts advertised.

VI(e)- **Main Examination**- On the basis of such Preliminary Tests, the number of candidates who shall be called to appear for the Main Examination shall not be more than 10(ten) times the number of vacancies declared.

VII(f)- **Physical Efficiency Test (PET)**- Wherever required and prescribed by the Service Rules shall be conducted by the Commission assisted by a Medical Board duly constituted for the purpose, in accordance with the norms/standards and such specification as prescribed under such Rules.

*****Only candidates who have produced all the required documents in the original relating to their educational qualification, date of birth, caste, community and other certificates wherever required and prescribed by Rules will be deemed qualified to be called for Personal Interview.**

Multiple Choice OMR based Test-

Screening Tests or Preliminary Screening Tests, where decided to be held, shall be Multiple Choice OMR based Tests. The subjects for the Multiple Choice OMR based Tests shall be as follows:-

- (i) **General English** – Marks to be specified as per the standard and qualification for the post.
- (ii) **General Awareness & Aptitude Test** – Marks to be specified as per the standard and qualification for the post .
- (iii) **Arithmetic/Mathematics** – Marks to be specified as per the standard and qualification for the post for the post.
- (iv) **For Technical post** – relevant subjects will be included - Marks to be specified as per the standard and qualification for the post
- (v) **Any other subject to be included as per the standard and qualification for the post.**

Essay Type Test –

Written Examination/Main Examination where decided to be held shall be of Essay Typed. The subjects to be notified for such essay typed examination shall be strictly as per the syllabus forwarded by concerned department for the said post.

PARA 9: DEBARMENT

(a) Candidates should make sure of their eligibility for the post applied for and that the declaration made by them in the format of application regarding their eligibility is correct in all respects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable TO BE DEBARRED FROM APPEARING FOR ANY OF THE EXAMINATIONS CONDUCTED BY THE COMMISSION, and summarily rejection of their candidature for this recruitment.

(b) The Commission is vested with the constitutional duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentially in this process and any attempt by anyone causing or likely to cause breach of this constitutional duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Commission will be sufficient cause for rendering such questionable means as ground for debarment.

(c) If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be liable to be debarred permanently from any exam or selection held by the Meghalaya Public Service Commission.



Secretary,
Meghalaya Public Service Commission,
Shillong.

Memo. No. MPSC/ADVT-39/1/2017-2018/21-A

Dated Shillong, 13th April, 2018

Copy forwarded for information and wide circulation in their respective jurisdiction to:

1. Hon'ble Chairman / Hon'ble Members of the Commission.
2. The Officer on Special Duty, Meghalaya Public Service Commission Cell, Tura, Jowai, Nongstoin, Baghmara, Williamnagar & Nongpoh along with 20 copies of the Advertisement for circulation in their respective Districts.
3. The Director of Employment and Craftsmen Training and Apprenticeship Adviser, Shillong.
4. The Assistant Director of Employment, Divisional Employment Exchange, Shillong.
5. The Employment Officer, District Employment Exchange, Jowai, Tura, Williamnagar, Nongpoh & Mawkyrwat.
6. The Employment Officer, Coaching-cum- Guidance Centre for ST/SC, Shillong
7. The Assistant Employment Officer, District Employment Exchange, Nongstoin / Baghmara
8. The Assistant Employment Officer, Sub-Divisional Employment Exchange, Sohra / Mairang / Resubelpara / Ampati / Khliehriat.
9. The District Employment Officer, Shillong
10. The Assistant Employment Officer:
Shillong / Jowai / Nongstoin / Williamnagar / Sohra / Nongpoh / Ampati / Mairang.
11. The Deputy Commissioner, East Khasi Hills District / West Khasi Hills District / South West Khasi Hills District / Ri-Bhoi District/East Garo Hills District/West Garo Hills District / South Garo Hills District / North Garo Hills District / South West Garo Hills District / East Jaintia Hills District / West Jaintia Hills District.
12. S.D.O. Mairang / Ampati / Khliehriat / Amlarem / Mawkyrwat / Resu-Belpara / Sohra / Dadengiri Civil Sub-Division.
13. The Chief Executive Member, Khasi Hills District Council/Jaintia Hills District Council/ Garo Hills District Council.
14. The News Editor All India Radio, Shillong/Tura/Jowai.
15. Junior Employment Officer, Sub Divisional Employment Exchange, Resubelpara, East Garo Hills.
16. All Block Development Officers.
17. Confidential Branch.
18. Station Director, Doordarshan Kendra, Shillong/Tura/Jowai.
19. The Treasury Officer, Shillong, Tura, Jowai, Ampati and Williamnagar Sub Treasury Resubelpara Sub Treasury, Baghmara Sub-Treasury.
20. MPSC website.
21. The A.G.M. SBI, Laitumkhrah Branch.
22. Concerned Dealing Assistant.
23. Departments concerned.



Secretary,
Meghalaya Public Service Commission,
Shillong